

Holy Spirit Catholic School

Dear Families,

Thank you for choosing Holy Spirit Catholic School's early childhood program! We offer a preschool classroom for children who have turned 3 by July 31, 2022 and a pre-kindergarten classroom for children who have turned 4. Families may choose between all-day and half-day, and may select to attend 5 days or 3 days a week.

The preschool program focuses on weekly themes, including the introduction of colors, letters, and numbers, along with helping build their social interaction and enhancing their fine and gross motor skills.

The pre-kindergarten program builds upon those skills and prepares students for kindergarten. The curriculum includes math, reading, and religion lessons which are aligned with the kindergarten curriculum so that our students are prepared for the next year.

Please note that a physical examination with all immunizations up-to-date is required for all preschool and pre-k students, and that children in the program are required to be potty trained before the start of school.

We look forward to partnering with you as we help your child grow and develop a love of self, a love of others, and a love of God.

Kathryn L. Koberlein

Kathry L. Koberlin

Principal



HOLY SPIRIT CATHOLIC SCHOOL

3120 Parkwood Lane & Maryland Heights, MO 63043 Phone: 314-739-1934

2022-2023 EARLY CHILDHOOD, KINDERGARTEN THROUGH GRADE 8

Holy Spirit Parish's policy is that the parent(s) or responsible guardian(s) of student(s) enrolled in the parish early childhood program and elementary school shall make tuition/fee payments on behalf of the student(s) for whom they are responsible. Tuition & fees for the 2022-2023 school year are as follows:

Early Childhood Program					
Plan	Annual Rate	Semi Annual	Monthly (12)	Monthly (10)	Monthly (9)
5 Full Days Preschool & Pre- Kindergarten	\$5,062.00	\$2,531.00	\$441.84	\$506.20	\$562.45
3 Full Days Preschool & Pre- Kindergarten	\$4,108.00	\$2,054.00	\$342.34	\$410.80	\$456.45
5 Half Days Preschool & Pre- Kindergarten	\$3,341.00	\$1,670.00	\$278.42	\$334.10	\$371.23
3 Half Days Preschool ONLY	\$2,940.00	\$1,470.00	\$245.00	\$294.00	\$326.67

EARLY CHILDHOOD PROGRAM FEES:

Pre-School & Pre-Kindergarten: Registration \$100 per child <u>must accompany application</u> All children attending the Early Childhood Programs must be potty trained.

Kindergarten thru	Grade 8				
Plan	Tuition Rate	Annual 2% Discount	Semi Annual 1% Discount	Monthly (12)	Monthly (10)
1 Student	\$4,085.00	\$4,003.30	\$2,022.07	\$340.43	\$408.50
2 Students	\$6,817.00	\$6,675.66	\$3,374.41	\$568.09	\$681.70
3 + Students	\$8,426.00	\$8,257.48	\$4,170.87	\$702.17	\$842.60

<u>KINDERGARTEN THROUGH GRADE 8 FEES:</u>

Registration Fee of \$100 per family must accompany application along with a completed Tuition Payment Option Form. Both are due Tuesday, March 1, 2022 to hold your family's spot. Open enrollment begins on Wednesday, March 2, 2022.

Book Fee of \$175 per child paid through FACTS. Book Fees are due by Friday, May 27, 2022. (Book Fees includes classroom fees, party fee and technology support)

<u>ALL families will pay tuition & fees through FACTS, a tuition payment and processing system.</u> There is a \$50 fee payable to FACTS for their services. Families may sign up on line at https://online.factsmgt.com/signin/42TC7. FACTS accepts payments ACH through checking/saving accounts or credit card.

Questions:

Please contact Mrs. Katie Koberlein, Principal: kkoberlein@holyspiritstl.org 314-739-1934



2022-2023 Fees / Tuition Payment Option Form

nt/Guardian/s Name:					
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Name(s) of Child(ren)			Phone Numb Grade A	er Attending in Au	aust 202
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Please note that a registration	fee of \$100	per progran			
<u>Kindergarten – Grade 8</u>	1 Student	2 Student	3 Children	4 Children	
<u>Tuition</u>	\$4,085	\$6,817	\$8,426	\$8,426	
Book Fee	\$175	\$350	\$525	\$700	
Early Childhood Program Circle program attending→→	5 Full Days	3 Full Days	5 Half Days	3 Half Days	
Preschool (Circle which program)	\$5,062	\$4,108	\$3,341	\$2,940	
Pre-Kindergarten (Circle which program)	\$5,062	\$4,108	\$3,341		
Option 1 – Annual Payment Plan: Annual p Option 2 – Semi Annual Payment Plan: Ser January 1. Option 3 – Monthly Payment Plan: 12 mont Payment plans for fewer months plans must be complete by April 3 may sign up on line at https://onlinescompleted form must be returned to the School of 1, 2022 to hold your family's spot. Open enrostions, please contact the School Office at (314)	mi Annual pay thly payments are available, 30. There is a ne.factsmgt.co I Office with yo ollment begins 739-1934	beginning in Jobus will result in \$50 fee payal bom/signin/42Tobur family's regron Wednesda	s for a 1% dis uly 2022 and in higher payn ble to FACTS C7. gistration fee. ay, March 2, 2	ending in June nents amounts for this service	full by 2023. Dayme Familio
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Signature			Date		



Student's Name

Grade Applying To ☐ Pres ☐ PreK

Please check one: $\square 3^{rd} \square 4^{th} \square 5^{th} \square 6^{th} \square 7^{th}$

Holy Spirit Catholic School

New Student APPLICATION

2022-2023 School Year

□ Kdg. □ 1st

Received by:
ridderived by:
Application Fee Paid:
Family Account #:
Tuition Assistance: Yes No
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Received:
☐ Transcripts
☐ Birth Certificate
☐ Discipline Record
☐ Immunizations
☐ Baptismal Record, if Catholic
☐ Sibling Consideration
Name(s) of Sibling(s) Attending:

Please complete the entire form. Please <u>print legibly</u>.
If you have any questions regarding this form, please contact
Mrs. Katie Koberlein, Principal, or Mrs. Kate Ayres, Secretary, at (314) 739-1934

STUDENT INFORMATION				4.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1	
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City / State / ZIP			Home Phone		*
Date of Birth (Month/Day/Yea	r)	Student's Social Se	curity Number (Optional)		heck one)
Place of Birth (City, State and C	Country if	not the US)	Primary Language Sp		
Student's Religion		Parish/Church whe registered:	re Family is	Pastor	-
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Student lives with (please chec ☐ Both parents/guardians ☐ Grandparent(s)	☐ Mothe	er 🗆 Father	☐ Mother/Stepfath	ner 🗆 Fa	ather/Stepmother
Please check one box ☐ Black ☐ Asian ☐ Amer. In Student Ethnicity: Please chec	ndian/Nat k one box	ive Alaskan □ Nativ □ Non-Hispanic/N	re Hawaiian/Pac. Islanc on-Latino □Hispanic,	I □White /Latino	☐ Multi-Racial
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National Grandparent(s) Name(s)	Home Address		City / State / ZIP	
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Trease indicate now your	neard about Holy Spirit Catholic School:			
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Were you referred by a	current Holy Spirit Catholic School family?	If so, please	list the fan	nily name:

Statement of Confidentiality:

It is the policy of this school that all information received regarding an applicant's application will be treated with complete confidentiality. Only authorized school personnel have access to such information.

Non Discrimination Policy:

Holy Spirit Catholic School will admit students of any race, religion, color, or national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to our school. This school will not discriminate on the basis of race, religion, color, or national and ethnic origin in admission policies, scholarships, athletic, and other school administered programs.

Please submit this completed application along with the non-refundable fee of \$100 per family (Make check/money order payable to "Holy Spirit Catholic School")

Upon receipt and review of completed application materials, all applicants will be informed of their acceptance status.

Contact Us

Mrs. Katie Koberlein, Principal 3120 Parkwood Lane Maryland Heights, MO 63043 Phone: 314-739-1934 Fax: 314-739-7703 www.holyspiritstl.org



Holy Spirit Catholic School "Where the Spirit Guides You!"

Spirit Zone After-Care Program 2022-2023

"Spirit Zone" for Early Childhood & Full Time School (Pre-School through Grade 8):

- \$9.00 per child, per day
- Schedule: 3:00 PM 6:00 PM and Noon to 6:00 PM on half days due to faculty meetings. NOTE: There will be a 15-minute grace period to allow for occasional delayed pick-ups.
- Half day/Noon dismissal; \$14.00 per child, per day. Lunch will be provided.
- Location: Holy Spirit School Gym

<u>Billing:</u> Hours are billed Monday – Friday; all billing and payments will be processed monthly through FACTS as an Incidental. Incidentals are billed and paid separately from tuition. An email notification will be sent when payment is due.

HOLY SPIRIT CATHOLIC SCHOOL SPIRIT ZONE EXTENDED CARE PROGRAM REGISTRATION FORM 2022 - 2023

City: State: Zip Code: Home Phone: Father's Work Phone: Cell Phone: Mother's Work Phone: Cell Phone: C	ramily Name:	■ 110	Father's Nam	e:	Mother's N	ame:
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Emergency Name or Contact (if parents can't be reached): Emergency Phone Number of above Contact Person: Name of Person (s) who authorized to pick up the children: Name:						
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Name:Phone:	Name of Person (s) w	vho authorized t	o pick up the chil	dren:		
Name:Phone:	Name:		Phone:	<u></u>	Relation	ship:
Name:Phone:Relationship: Name:Phone:Relationship: Number of children participating in the program Child's Name:Grade:Birthday: Child's Name:Grade:Birthday: Child's Name:Grade:Birthday: Please list allergies, DIETARY RESTRICTIONS OR OTHER HEALTH PROBLEMS YOUR CHILD/CHILDREN MAY HAVE: Please note what approximate days your child/children will attend: PM	Name:		Phone:		Relation	ship:
Name:Phone:						
Number of children participating in the program Grade: Birthday: Child's Name: Grade: Birthday: Child's Name: Grade: Birthday: Child's Name: Birthday: Birthday: Child's Name: Birthday: Birthday: Please list allergies, DIETARY RESTRICTIONS OR OTHER HEALTH PROBLEMS YOUR CHILD/CHILDREN MAY HAVE: PROBLEMS YOUR CHILD/CHILDREN MAY HAVE: PM CHILD#1 CHILD#2 CHILD#3 MONDAY: CHILD#1 CHILD#2 CHILD#3 MONDAY: CHILD#1 CHILD#2 CHILD#3 MONDAY:						
Child's Name:	Number of children p	articipating in tl	he program	<u> </u>		
Child's Name:	Child's Name:			Grade:	Birthday:	
Child's Name:			•			
Please list allergies, DIETARY RESTRICTIONS OR OTHER HEALTH PROBLEMS YOUR CHILD/CHILDREN MAY HAVE: Please note what approximate days your child/children will attend: PM CHILD#1 CHILD#2 CHILD#3 MONDAY: FUESDAY: WEDNESDAY: IHURSDAY:						
PM CHILD#1 CHILD#2 CHILD#3 MONDAY: TUESDAY: WEDNESDAY: THURSDAY:	Piease list allergies, I CHILD/CHILDREN MA	OIETARY RESTRI	ICTIONS OR OTH	ER HEALTH P	ROBLEMS YOUR	
MONDAY: FUESDAY: WEDNESDAY: FHURSDAY:	Please note what app					CHT! D#2
TUESDAY: WEDNESDAY: THURSDAY:	MONDAY:				v: :440 Tr &	CHTLD#3
WEDNESDAY: THURSDAY:			<u> </u>			
THURSDAY:			· · · · · · · · · · · · · · · · · · ·			
	FRIDAY:	 .				

^{**} PLEASE READ THE IMPORTANT FEE AND PAYMENT INFORMATION ON THE COVER PAGE OF THIS FORM,**

HOLY SPIRIT CATHOLIC SCHOOL **GRADES Pre-K through 8** 2022-2023 **UNIFORM CODE FOR GIRLS**

Dress, appearance, neatness, and cleanliness correlate with students' general work habits, self-esteem, self-discipline, and attitude toward learning. Students will follow the uniform guidelines.

JUMPER:

Grades Pre-K - 8 "Holy Spirit" Plaid Jumper. NO MORE THAN 2" inch above knee.

SKIRT:

Grades 5 - 8 "Holy Spirit" Plaid Skirt. NO MORE THAN 2" inch above knee.

SKORT:

Grades Pre-K-5 Grade Navy Blue single front flap twill skort. NO MORE THAN 2" inch_above

knee.

August and September (October left to the discretion of Principal)

April through the end of the school year.

SHORTS:

Grades Pre-K - 8 Navy Blue dress style uniform walking shorts. No cargo pockets.

August - September (October left to the discretion of Principal)

April through the end of the school year.

PANTS:

Grades Pre-K - 8 Navy Blue dress style, twill or corduroy uniform pants. No cargo pockets.

LEGGINGS:

Grades Pre-K - 8 Navy Blue leggings may be worn under jumper. Sweatpants and PJ

pants are not permitted.

BELTS:

Grades K - 8 Must be worn with shorts and pants. Any dark color.

SHIRTS:

Grades Pre-K - 8:

Plain White, short or long sleeve knit polo or plain White round collar blouse

Plain White knit turtlenecks. No logos.

Red short or long sleeve knit polo with "Holy Spirit Logo" MUST be purchased through school

Plain White under garments No colored, prints, patterns or logos.

MUST be tucked in at all times.

SWEATERS: Grades Pre-K - 8 Plain Navy Blue cardigan, vest, or v-neck pullover.

SWEATSHIRT: Grades Pre-K - 8 Navy Blue or Red sweatshirt with "Holy Spirit" logo. Must be purchased

through school

Grade 8 students may wear his/her class t-shirt and/or sweatshirt year round. NOTE:

SOCKS:

Grades Pre-K - 8:

Plain White, Navy or Black socks. Socks must be visible with No logos

Plain Navy Blue knee socks.

Navy Blue tights.

SHOES:

Grades Pre-K - 8:

Tennis shoes that reveal the ankle bone, No High Top, No light-up

No boots or heels. Dress shoes may be worn.

All shoes must have crepe soles or soft rubber soles

Heel of the shoe MUST be enclosed. (No heelys)

HAIR:

Pre-K - Grade 8:

Hair is to be styled away from face.

Bang's length top of eyebrow or a clip must be in at all times.

Radical hair styles/cuts or hair coloring (tinting/streaking/frosting) is PROHIBITED.

All hair color must remain the child's natural color. As determined by the principal.

HOLY SPIRIT CATHOLIC SCHOOL GRADES Pre-K through 8 2022-2023 UNIFORM CODE FOR BOYS

Dress, appearance, neatness, and cleanliness correlate with students' general work habits, self-esteem, self-discipline, and attitude toward learning. Students will follow the uniform guidelines.

PANTS:

Grades Pre-K - 8 Navy Blue dress style, twill or corduroy uniform pants. No cargo

pockets.

SHORTS:

Grades Pre-K - 8 Navy Blue dress style uniform walking shorts. No cargo pockets.

August and September (October left to the discretion of Principal)

April through the end of the school year.

BELTS:

Grades K - 8 Must be worn at all times. Any solid dark color.

SHIRTS:

Grades Pre-K - 8:

Plain White short or long sleeve knit polo shirts. No logos.

Plain White knit turtlenecks. No logos.

 Red knit long or short sleeve knit polo with "Holy Spirit Logo" must be purchased through school.

Plain White Undershirts No logos.

Must be tucked in at all times.

SWEATER:

Grades Pre-K - 8 Plain Navy Blue cardigan, vest, or V-neck pullover.

SWEATSHIRT: Grades Pre-K - 8 Navy Blue or Red sweatshirt with "Holy Spirit" logo.

MUST be purchased through school.

NOTE:

Grade 8 students may wear his/her class t-shirt and/or sweatshirt year round.

SOCKS:

Grades Pre-K - 8 Plain White, Navy or Black socks. Socks must be visible with No logos

SHOES:

Grades Pre-K - 8

Tennis shoes that reveal the ankle bone, No high top, No light-up

No boots or heels. Dress shoes may be worn.

All shoes must have crepe soles or soft rubber soles

Heel of the shoe must be enclosed. (No heelys).

HAIR:

Grades Pre-K - 8

May not touch the shirt collar.

Side length may not touch top of ears.

Front length may not touch the top of eyebrow.

Radical hair styles/cuts or hair coloring (tinting/streaking/frosting) is prohibited.

All hair color must remain the child's natural color.

No lines maybe cut into hair.

As determined by the principal

NAILS &

MAKE-UP:

Grades Pre-K - 8 No nail polish and/or make-up

JEWELRY:

Grades Pre-K - 8 Watch and one religious medal may be worn. No earrings.

PHYSICAL

EDUCATION:

GRADES 5 - 8 ONLY

Navy Blue "Holy Spirit" logo knit shorts (Grades 5-8)." Must be purchased through school.

PHYSICAL

EDUCATION:

GRADES 5 - 8 ONLY

Plain White T-shirt or "Holy Spirit" logo PE T-shirt purchased through the school with "Holy Spirit" logo (Grades 5-8)."

NOTE: Holy Spirit sport team hoodies and sweatshirts are not considered uniform attire.



Uniform Fitting

Held at Fischer's School Uniforms for Holy Spirit School



Receive 10% off your in-store and online orders*

*Discount is applied when your order is paid in full on the days of your fitting.

*Discount applied to online orders Sunday, April 24 – Saturday, April 30

*Discount excludes clearance items and layaways.

Date: Tuesday, April 26 through Saturday, April 30, 2022

Hours: Tuesday & Thursday: 10:00am-6:00pm

Wednesday:

10:00am-5:00pm

Friday & Saturday:

10:00am-3:00pm

Sunday & Monday:

CLOSED

Location: Fischer's Uniforms in Florissant

69 Florissant Oaks, Florissant, MO 63031

314-921-9972

www.fischersuniforms.com

Fischer's School Uniforms has everyone's safety in mind.

We are requiring that customers wear masks when inside our retail store.

Your co-operation is truly appreciated.

Ordering at your Uniform Fitting is the best opportunity to guarantee your child will be in uniform the first day of school.

We know your student may grow between your Uniform Fitting Day and the start of school. This is reason we fit uniforms with growth in mind. If you find a size exchange is necessary, keep your receipt, and we will exchange clothing which has not been laundered, worn, or altered in any way.

For pricing visit

www.fischersuniforms.com or call 314-921-9972

REGISTER TO WIN A \$50.00 GIFT CERTIFICATE FOR FISCHER'S!

(To be used toward a future purchase)

Turn in this form on the day of your school's fitting for a chance to win. Three winners will be drawn in July 2022 and the winners will be contacted via phone and/or email. Good Luck!

Name:
Phone:
Address:
City/State/Zip:
Email:

Holy Spirit School

We look forward to seeing you at your school fitting!

School:

Please Attach Immunization Records To this form

Dates MUST be listed as Month-Day-Year

Effective beginning the 2010-2011 school year the following **NEW** requirements will be implemented:

- Second dose of varicella (chickenpox vaccine for all children entering kindergarten. If the kindergarten child has had chickenpox disease, a licensed doctor of medicine will need to sign on the immunization form that the child has had chickenpox. The month-day-year must be noted.
- Tdap (Tetanus, diphtheria, and pertussis) vaccine will be required for all incoming eighth grade students if the child has completed the recommended childhood DTaP/DTP vaccination series and has not received a Td booster within the past two years.

Effective **July 1, 2010** the following <u>NEW</u> requirements will be implemented for ALL Pre-School children:

- Age appropriate pneumococcal conjugate vaccine (PCV) for **ALL** children attending Pre-School.
- For all Pre-School children who have had chickenpox disease, a licensed doctor of medicine will need to sign on the immunization form that the child has had chickenpox. The month-day-year must be noted.



Holy Spirit Catholic School "Where the Spirit Guibes You!" 3120 Parkwoob Lane Maryland Heights, MO 63043 Phone: 314-739-1934 Fax: 314-739-7703

student Name:	
Sirthdate:	Sex:
Parent/Legal Guardian:	
Physician's Name:	
Physician's Phone #:	
Fo the Parent/Legal Guardian:	

In accordance with the recommendations of the St. Louis Archdiocese Health Advisory Committee, all children are expected to have a complete physical examination upon entrance to Pre-School, Pre-Kindergarten, Kindergarten, Third Grade, and Sixth Grade. And all newly enrolled Students who have not had a physical examination within the past twelve months.

This form is provided for the convenience of your child's physician. At the time of the examination, please have your physician complete and sign this form. It is expected that each student have this form on file at school by the first day of school.

Medical History: (To be completed by parent)

Eyes: Glasses Reading Distance Contacts	Growth Measurements:
Other:	Height
Ears: Frequent Infections: YES NO Tubes: YES NO	Physiologic Measuremer
Hearing difficulty: YES NO If yes, please explain	Temperature:
	Blood Pressure:
Hearing Aid: Right Ear Left Ear Wear at school? YES NO	General Appearance:
Allergies: Please list	Skin:
	Head:
	Neck:
	Eyes:
Asumia medication prease list,	Vision Test: Both Eyes
2	Right Eye
Selzures: YES NO Date of last selzure:/	Left Eye
Please list medication for seizures:	Hearing Test: Pass
	Nose/Mouth/Throat:
Please list any other health concerns:	Chest:
	Abdomen:
	Back & Extremities:
Please list any medication that your child is taking:	Neurological Examinatio
	Chronic conditions & tre
Child's Dentist's Name:	Should physical activity
Dentist's phone number:	Other restrictions:
Form completed by (please print).	Physician's Signature:
rolli completed by (piease pinit).	

Physical Examination: (To be completed by Physician)

	Weight
Physiologic Measurements:	
Temperature: Pulse:	Respiration:
Blood Pressure:	1
General Appearance:	
Skin:	
Head:	
Neck:	
Eyes:	
Vision Test: Both Eyes_	
Right Eye	
Left Eye	ı
Hearing Test: Pass Fail	
Nose/Mouth/Throat:	
Chest:	
Abdomen:	
Back & Extremities:	
Neurological Examination:	
Chronic conditions & treatments:	
Should physical activity be restricted? YES	YES NO
Other restrictions:	
Physician's Signature:	
Date:	1